



झारखण्ड केन्द्रीय विश्वविद्यालय
CENTRAL UNIVERSITY OF JHARKHAND

(भारतीय संसद के अधिनियम 2009 द्वारा स्थापित)
(Established by an Act of Parliament of India in 2009)
Homepage: <http://www.cuj.ac.in>

Ref No. CUJ/ R&A /N.C.O.N/2019/77/105

Date: 17th February, 2022

NOTICE

All Departments Heads/Co-ordinators are requested to furnish the following information for consideration & processing in r/o faculty members who are proposing to avail leave (EL/Maternity/Paternity/CCL /HPL/on duty for OP/RC).

1. Minutes of the Department Committee with regard to engagement of classes, completion of courses.
2. The substitute faculty members who can take the responsibility/administrative assignments during the leave period (applicable to availing of leave for more than seven days). Previous order issued vide Ref. no. CUJ/DAA/2021/93 dated 14th December 2021 is being withdrawn.

This is issued with the approval of the Hon'ble Vice Chancellor.

Sd/-
Dean Academics Affairs

Copy forwarded to the following for information and necessary action:

1. All Deans of Schools
2. CoE/ Librarian
3. Director IQAC/ Dean-R&D Cell/DSW/Chief Proctor
4. All Heads/Coordinators of Departments
5. DRs/ I/c Tech. Cell/ I/c EE/I/c Health Centre/ARs/PRO/
6. System Analyst for uploading on website
7. PS to VC, PS to Registrar & PS to Finance Officer
8. Notice Board, Concerned File & Guard File

17.2.2022
Dean Academics Affairs